



Reviewed by SP & LY

Harry Major Machine is committed to being transparent and we are committed to maintaining the trust and confidence of visitors to our web site. Harry Major Machine will not sell, rent or trade its email lists with other companies and businesses for marketing purposes. Our Privacy Policy provides information on when and why we collect your personal information, how we use it, the limited conditions under which we may disclose it to others and how we keep it secure.

SCOPE OF THIS PRIVACY POLICY

This privacy policy applies only to the actions of Harry Major Machine and users with respect to this Website. It does not extend to any websites that can be accessed from this Website including, but not limited to, any links we may provide to social media websites.

Cookies Policy

What are cookies?

Our websites uses cookies to collect information. This includes information about browsing behaviour by people who access our websites. This includes information about pages viewed and products and the customer journey around our websites.

Cookies are small data files which are placed on your computer or other devices (phones, tablets etc.) as you browse this website. They are used to 'remember' when your computer or device accesses our websites. Cookies are essential for the effective operation of our website. They are also used to help us understand what products and services to display on our website and elsewhere.

When someone visits www.harrymajormachine.com and/or www.hmm-uk.com a third party service is used, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in a way which does not identify anyone. We do not make, and do not allow Google to make, any attempt to find out the identities of those visiting our website.

Information collected

Some cookies collect information about browsing and viewing behaviour when you access this website via the same computer or device. This includes information about pages viewed



Reviewed by SP & LY

and your journey around a website. We do not use cookies to collect or record information on your name, address or other contact details. Harry Major Machine can use cookies to monitor your browsing and viewing behaviour.

How are cookies managed?

The cookies stored on your computer or other device when you access our website;

What are cookies used for?

The main purposes for which cookies are used are: -

1. For technical purposes essential to effective operation of our websites, particularly in relation to site navigation.
3. To enable us to collect information about your browsing patterns, monitoring of products and to allow a faster, seamless viewing experience, and to monitor and collect very high level demographic information for purposes of making viewing experience that much better.

How do I disable cookies?

If you want to disable cookies you need to change your website browser settings to reject cookies. How you can do this will depend on the browser you use. Further details on how to disable cookies for the most popular browsers are set out below: -

For Microsoft Internet Explorer:

1. Choose the menu "tools" then "Internet Options"
2. Click on the "privacy" tab
3. Select the setting the appropriate setting

For Google Chrome:

1. Choose Settings> Advanced
2. Under "Privacy and security," click "Content settings".
3. Click "Cookies"

For Safari:



Reviewed by SP & LY

1. Choose Preferences > Privacy
2. Click on "Remove all Website Data"

For Mozilla firefox:

1. Choose the menu "tools" then "Options"
2. Click on the icon "privacy"
3. Find the menu "cookie" and select the relevant options

For Opera 6.0 and further:

1. Choose the menu Files"> "Preferences"
2. Privacy

What happens if I disable cookies?

This depends on which cookies you disable, but in general the website may not operate properly if cookies are switched off.

Wifi

When you use Harry Major Machine's Wi-Fi we may collect data about:

- a) your device;*
- b) the volume of data which you use;*
- c) the websites and applications which you access; and*
- d) your usage by access time, frequency and location.*

Mailing Lists

As part of contacting us via our website the registration process for our e-newsletter, we collect personal information. We use that information for a couple of reasons: to tell you about information you have requested ; to contact you if we need to obtain or provide additional information; to check our records are right and to check every now and then that you're happy and satisfied We don't rent or trade email lists with other organisations and businesses.



Reviewed by SP & LY

We use Constant Contact a third-party provider, to deliver our newsletter. We gather statistics around email opening and clicks using industry standard technologies to help us monitor and improve our e-newsletter? You can unsubscribe to general mailings at any time of the day or night by clicking the unsubscribe link at the bottom of any of our emails or by emailing us at.

Third Parties

We do not share your information with third parties.

Access to your personal information

You are entitled to view, amend, or delete the personal information that we hold. Email your request to sales@hmm-us.com or sales@hmm-uk.com.

How long will you use my personal data for?

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

To determine the appropriate retention period for personal data, we consider the amount, nature, and sensitivity of the personal data, the potential risk of harm from unauthorised use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements. In some circumstances you can ask us to delete your data: see below for further information.

We may also anonymise your personal data (so that it can no longer be associated with you) for research or statistical purposes in which case we may use this information indefinitely without further notice to you.

Your legal rights

Under certain circumstances, you have rights under data protection laws in relation to your personal data. These rights are listed below:

- *Request access to your personal data.*
- *Request correction of your personal data.*
- *Request erasure of your personal data.*
- *Object to processing of your personal data.*
- *Request restriction of processing your personal data.*
- *Request transfer of your personal data.*



Reviewed by SP & LY

- *Right to withdraw consent.*

If you wish to exercise any of the rights set out above, you can contact us at any time during normal business hours by contacting us at Harry Major Machine sales@hmm-us.com or sales@hmm-uk.com.

No fee usually required

You will not have to pay a fee to access your personal data. However, we may charge a reasonable fee if your request is clearly unfounded, repetitive or excessive. Alternatively, we may refuse to comply with your request in these circumstances.

What we may need from you

We may need to request specific information from you to help us confirm your identity and ensure your right to access your personal data. This is a security measure to ensure that personal data is not disclosed to any person who has no right to receive it. We may also contact you to ask you for further information in relation to your request to speed up our response.

Time limit to respond

We try to respond to all legitimate requests within fourteen working days. Occasionally it may take us longer if your request is particularly complex or you have made a number of requests. In this case, we will notify you and keep you updated.

Links to other Websites

This Website may, from time to time, provide links to other websites. We have no control over such websites and are not responsible for the content of these websites. This privacy policy does not extend to your use of such websites. You are advised to read the privacy policy or statement of other websites prior to using them.

Where we store your Data

We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy. All information you provide to us is stored on our secure servers.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.



Reviewed by SP & LY

Changes to this Privacy Notice

Harry Major Machine reserves the right to change this privacy policy as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the Website and you are deemed to have accepted the terms of the privacy policy on your first use of the Website following the alterations. You may contact Harry Major Machine by email at sales@hmm-us.com or sales@hmm-uk.com.